

MIDDLETON AND SMERRILL PARISH COUNCIL

Minutes of the Meeting of Middleton and Smerrill Parish Council held at the Village Hall, Middleton by Youlgrave on Wednesday 18th May 2016 following the conclusion of the Annual Parish meeting

Present: Cllr Helen Brocklehurst, Cllr Henry Brocklehurst, Cllr David Mallaband (Chair) and Cllr Jamie Wigley

In attendance: Matthew Lovell (Clerk) and 0 members of the Public

Part 1 Non-confidential items

570 To elect the Chair

Councillor David Mallaband was elected Chair and signed the declaration of office

571 To elect the Vice-Chair

Councillor Helen Brocklehurst was elected Vice-Chair and signed the declaration of office

572 To receive apologies for absence

Cllr J Wigley was called away at the start of the meeting and returned for item 580.

573 Variation of order of business and time constrained items

It was agreed that no variations were required.

574 Declarations of Members Interests

No declarations were required.

575 Public Speaking

It was noted that the church roof needs emergency repairs and funds are to be sought from various sources to effect this.

576 To confirm the Non-exempt minutes of the meeting held in January

RESOLVED to confirm as a correct record the minutes of the meetings held on 20th January 2016. The minutes were signed by the Chair.

577 To determine which if any from Part 1 of the Agenda should be taken with the public excluded – none

578 Standing Orders, Financial Regulations and Financial Risk Assessments

Standing orders and Financial Regulations were amended to reflect EU Directives on tendering for projects over £25000 and the Financial Risk Assessment adopted.

579 Planning decisions/applications received since last meeting & planning related matters

Decisions received: NP/DDD/0915/0821 Change of use of ground floor of barn from residential to café/tearoom – Flaxdale House - granted

Applications returned/for discussion: none

580 Footpaths and Highways and related issues

DCC Footpaths – SBS 884465 – item 4 – Footpath down The Dale – no news
The clerk is to request weed spraying of the village paths.

The road diversion was wrongly signed for a second closure and DCC is to be informed that diverting traffic through the village unnecessarily needs to be clearly ruled out to prevent future occurrences. The subsidence and potholes around Derbyshire Aggregates on Long Rake are to be reported.

581 Report of the Clerk:

- i. Playground / Village Assets
The play equipment surface was cleared of algae on Monday 21st March. Dowlow is to be again approached to clean the rest of the playground surface.
- ii. Batemans Tomb
One specialist quote has been received and the PDNPA is being consulted as to whether this is suitable for using as a basis for a grant application. It was agreed from the breakdown that the contract can be broken into separate specialist areas to get value for money and will be phased accordingly.
- iii. Website
The transparency requirements for publication before external audit will be met by the end of May. Public Inspection dates for the accounts have already been published.
- iv. Village Hall Report
The minutes of the AGM and accounts were circulated to councillors.

582 Village Hall Lease

A joint meeting with the trustees and Management committee is to be held to consider which of the four proposed alternatives we should go for: 1. Pay the full rent asked, 2. Go for a shorter lease, 3. Give back, 4. Apply for a lease under the landlord and tenant act. All these will incur solicitors' fees to a greater or lesser extent.

583 Approval of the Annual Governance Statement

Council approved the Annual Governance Statement for signature by the Chair.

584 Approval of the Accounts for 2105/16

Council approved the internally audited Accounts for signature by the Chair

585 Unity Bank Charges

Unity bank is to charge customers £6 per month from 1st June for basic banking using their secure online authorisation system. Council resolved to continue and make fuller use of the secure online system.

586 Items for information and DALC (already circulated by email)

DALC 2-9, Clerks and Councils Direct, PDNPA circulars

587 Finance

(a) Accounts for Payment

Cheque No	Payee	net	vat
300071	HM Lovell (March salary)	£97.76	
Direct debit	NEST (March)	£7.24	

300072	THE Bugle	£25.00	
300073	HM Lovell (expenses)	£23.86	
300074	David Clarke Electrical Contractors Ltd	£27.50	£5.50
300075	DALC	£62.96	
Direct debit	NEST (annuity transfer)	£194.34	
300076	Mossaway	£365.00	
	Total	£809.16	
300077	HM Lovell (April salary)	£115.62	
Direct debit	NEST (April)	£8.56	
300078	HM Lovell (May salary)	£115.62	
Direct debit	NEST (May)	£8.56	
300079	HM Lovell (expenses)	£8.49	
300080	B Wood (Internal Audit)	£27.40	
300081	Broker Network Ltd (Insurance)	£752.27	
300082	HM Lovell (June salary)	£115.62	
Direct debit	NEST (June)	£8.56	
	Total (current year)	£1160.70	

(b) Income

Interest Nat West	£0.41
Interest Unity	£1.35 + £1.23
Precept	£3000.00
Government Grant	£47.00

(c) Budget Appraisal/Risk Assessment

The contract for the mowing will be sent out as soon as possible.

Unity Account £4203.14 at ye (£3682.18 bbf)	after above	£5567.88
Nat West account Savings: £5005.76		£5006.17

585 Date of next meeting – 13th July 18th May at 8:15pm in the Village Hall

2016: 14th September, 16th November

2017: 18th January, 15th March, 17th May (APM)

PART II – CONFIDENTIAL INFORMATION

586 Clerks contract – agreed to increase the hours and scale by one point and remove allowances per the discussions as of 1st April.

There being no further business the meeting closed at 21:37 pm