

MIDDLETON AND SMERRILL PARISH COUNCIL

Minutes of the Meeting of Middleton and Smerrill Parish Council held at the Village Hall, Middleton by Youlgrave on Wednesday 16th May 2018

Present: Cllr Henry Brocklehurst, Cllr David Mallaband (Chair) and Cllr Jamie Wigley
In attendance: Matthew Lovell (Clerk) and 3 members of the Public

Part 1 Non-confidential items

757 Election of Chair

Cllr David Mallaband was elected Chair and signed the declaration of office.

758 Election of Vice-Chair

Cllr Jamie Wigley was elected Vice-Chair and signed the declaration of office.

759 To receive apologies for absence

Apologies were accepted from Cllr Helen Brocklehurst and Cllr Claire Sutton

760 Variation of order of business and time constrained items

No matters

761 Declarations of Members Interests

No declarations required

762 Public Speaking

No matters – reports received in preceding APM

763 To confirm the Non-exempt minutes of the previous meeting

RESOLVED to confirm as a correct record the minutes of the meetings held on 7th March 2018. The minutes were signed by the Chair subject to amending in Finances: chq No 108 to 109 and one NEST entry from £8.73 to £9.11

764 To determine which if any from Part 1 of the Agenda should be taken with the public excluded – Clerks remuneration

765 Standing Orders, Financial Regulations, Risk and Policy Amendments

The revisions to standing orders will be presented to the next meeting. No other existing documents required revision.

766 Planning decisions/applications received since last meeting & planning related matters

Decisions received: none

Applications returned/for discussion: none

767 Footpaths and Highways and related issues

DDDC street clean is promised for Prior to Wells however this is the only street clean DDDC will undertake. Other requests are chargeable. It was noted that DDDC have lost their contract with DCC for the gulley service. Resolved to contact a local roadsweeper service and weed suppression service for prices in case of need. A definitive location map of all the gulleys in the village is to be drawn up. The potholes from the Rakes to Long Rake are worse than ever and will be reported to the County Councilor.

768 Report of the Clerk:

a) Playground / Village Assets

Rospa report due. Full clearance of the playground moss is almost achieved. Thanks were expressed to Middleton Hall for the loan of their mini sweeper

Website – agreed that more information be added to the news section – library service consultation, cycle and walking events

b) War Memorial Garden

The bench has been moved to the picnic area. It was noted that this area is prominently displaying village event notices and now we are fully aware of its status as a war memorial this sets a bad precedent for unauthorised commercial notices. It was agreed that alternative locations should be investigated for any future event notices and that the 100th anniversary of the end of World War 1 be commemorated with a plaque to celebrate this which would also visibly highlight what the garden represents. Suggested wording is to be brought to the next meeting by councillors for agreement.

c) Batemans Tomb

This needs tradesmen methods to submit to PDNPA due to Listed status. Cllr Wigley volunteered to sweep out the inside area of the railings to uncover the flags.

d) Village Hall Management Committee report /Well Dressing

Preparations and village clean up are well under way for Well Dressing and new stalls with traditional family attractions and a trail to visit the 31 Listed properties. The newsletter is well received and could also get the message across for Local Government news to raise awareness. The costs of running the hall are being thoroughly checked and will be brought to its AGM on 26th June.

e) DDDC Toilet Block

DDDC have closed a number of their toilet blocks. Whilst they are still out of compliance with the lease it was felt this should be addressed outside the turmoil of the campaign in the closure areas at a future date.

f) Village Hall community letter update

A follow up letter asking why all the trustees haven't yet agreed has been sent asking for a reply by 26th June.

g) Broadband update

Cable laying through Youlgrave is ongoing – Clerk to ask for an update from Digital Derbyshire

h) Damage to Site of Meaning and other Bradford Dale matters

This was reported to Police Crime ref: 1800011377 – and fortunately the theft foiled due to an observant member of the public spotting that the words had been broken out and our recovery. They are due to be replaced and cemented in shortly.

769 GDPR Policies

General Privacy Notice, Privacy Notice, Data Protection and Record Retention Policies were agreed and will be uploaded to the website by 25th May. The DALC Clear Desk policy was adopted and Councillors present signed the security compliance checklist.

770 Annual Governance Statement

Clerk reported that the Internal Audit and risks checks had been carried out. Council authorised the Chair to sign the annual governance statement.

771 Year End accounts and information for submission to external auditor

Council resolved to approve the accounts for 2017/18 and authorised the Chair to sign. With completion of the Internal Audit Council authorised the Chair to sign the Exemption Certificate.

772 Items for information and DALC (already circulated by email)

773 Finance

(a) Accounts for Payment

Cheque No	Payee	net	vat
Dir	HM Lovell (Apr addl)	£5.23	
STO	HM Lovell (May salary)	£123.17	
Direct debit	NEST (monthly)	£9.11	
Ubddr	Came & Company Insurance	£825.41	
ubddr	B Wood (internal audit)	£27.40	
STO	HM Lovell (June salary)	£123.17	
Direct debit	NEST (monthly)	£9.11	
	Total	£1122.60	

(b) Income

Nat West interest £0.39

Precept £3300.00

(a) Budget Appraisal/Risk Assessment

Unity Account £5572.77	after above	£7750.17
Nat West account Savings: £5008.99		£5009.38

774 Date of next meeting - 11th July 2018 at 8:15pm in the Village Hall.

Remaining 2018: 12th September, 14th November; 2019: 16th January, 13th March, 15th May (post elections)

PART II – CONFIDENTIAL INFORMATION

775 Clerk's remuneration

Council reviewed the clerk's contract and approved the NALC increase backdated to 1st April 2018

There being no further business the meeting closed at 10:30 pm